

WESTLYNN BAPTIST CHURCH
COVID-19 SAFETY PLAN FOR CHILDREN'S AND YOUTH ACTIVITIES
APRIL 3TH, 2021

To: Whom It May Concern

The following is a COVID-19 safety plan for **programs for children and youth** at Westlynn Baptist Church (the "Organizer"), as permitted by the order of the Provincial Health Officer entitled "Gatherings and Events", Section D, pages 11-15 (hereinafter, "G&E Order").¹

1. The Organizer may organize or host a "program for children or youth" pursuant to the G&E Order. See G&E Order, Section D(1)(e). The G&E Order defines this term as follows:

"program for children or youth" means a structured educational program, including home education or distributed learning, music, art, drama, dance, recreational, exercise, or social activity supervised by an adult and provided for persons under 22 years of age. (See G&E Order, Definitions).
2. The Organizer must not permit more than fifty participants (i.e., 50 persons maximum) who can be accommodated safely as provided for in section 8, to be present at a program for children or youth. See G&E Order, Section D(2)(a).
3. A participant must not be present at a program for children or youth at which there are more than fifty participants. See G&E Order D(3)(a).
4. The event may only proceed if (a) there is a COVID-19 safety plan, (b) there is an organizer, (c) access to the event is controlled, (d) there is sufficient space available to permit the participants to maintain a distance of two metres from one another; (e) **participants must maintain a distance of two metres from one another** when standing or sitting, unless they reside together (e.g., are of the same family or household). See G&E Order, D(5)(a)-(e).
5. We shall assess where participants may congregate and take measures to prevent the congregation of participants outside the place. See G&E Order, D(5)(f)-(g).
6. We shall use methods to guide/assist participants in maintaining a distance of **two metres** from other participants (e.g., we may use COVID safety monitors, instruct participants verbally, distribute instructions in advance and/or mark the floors.) See G&E Order D(5)(h).
7. If tables are used, there should be no more than six participants seated at a table, and at least two metres between the backs of the chairs at one table and the backs of the chairs at another table, unless the chairs are separated by a physical barrier.
8. If there is a leader (including a "presenter, officiant, **worship leader**, reader or musician"), there shall be **at least a three metre separation** between them and the other participants or a physical barrier between them and other participants which blocks the transmission of droplets. See G&E Order, D(5)(j).
9. We should avoid dispensing self-serve food and drink stations for safety. If we chose to provide them, we would be subject to the requirements in G&E Order, D(5)(k).
10. We will make available, to participants, hand sanitation supplies and/or washroom facilities with running water, soap, and paper towels. See G&E Order, D(5)(l)-(m).

¹ See <<https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf>> (last visited April 3, 2021)

11. No person should be present as merely a spectator at a program for children or youth. A person who is not leading the group may be present if they are necessary in order to provide care to a child or youth who is a participant. Parents who are not leading/assisting the event should leave the premises after dropping their children off, and to only come back when it is pick-up time. See G&E Order, D(5)(n), D(6).
12. Children or youth should not provide a performance, recital or demonstration in-person; such events should only be provided by means of virtual viewing.
13. The organizer must ensure that the number of participants does not exceed the maximum number documented in the COVID-19 safety plan. See G&E Order, D(9). However, if another venue is available which is “completely separated from the rest of the place, and which has its own entrance and washrooms, there may be additional patrons present in other parts of the place who are not attending the event, if the total number of patrons present in the place does not exceed the maximum number of patrons permitted to be present in the place under the COVID-19 safety plan.” Moreover, “[i]f there are one or more separate premises in a place, there may be an event in each of the premises” provided that:
 - (a) participants attending one event should not have contact with patrons attending a different event in the place or with other individuals in the place;
 - (b) each premises in which an event is being held must have a separate entrance;
 - (c) each premise in which an event is being held has a separate washroom; and
 - (d) a participant who leaves an event must not be replaced by another participant.

See G&E Order, D(9)-(12)

14. In this plan, we must document the maximum number of participants who can be accommodated safely during an event. In the main sanctuary area, the requirements of Part D can be fulfilled to safely accommodate **a maximum of 50 persons**. In the Fellowship Hall, which has a separate entrance and set of washrooms, the number of participants that can be also safely accommodated is a **maximum of 35 persons**. These numbers permit more than 2 metres of distancing between participants, and provide about 5 metres square of space per person, consistent with the standards permitted for retail establishments. See G&E Order, Sections D(8); compare Sections M (“Retail Businesses”) and N (“Episodic Markets”).
15. Following an event, during an appropriate interval of time before another event commences, the Organizer must ensure that:
 - (a) the place is cleaned, sanitized, and ventilated without participants present;
 - (b) sufficient time between events is allowed to carry out the aforesaid cleaning, sanitizing and ventilation; and
 - (c) participants who are leaving one event must not congregate with those who are arriving for a subsequent event.

See G&E Order, Sections D(13)-(14).

16. The Organizer must (a) collect the first and last names and telephone number, or email address, of every participant of an event; (b) retain this contact information for thirty days, and provide it to a medial health officer if there is a need for contact tracing. Preferably, a paper copy of contact information should be provided to the church office for record-keeping. The paper copy should be destroyed after thirty days. See G&E Order, D(16).
17. Participants should follow and cooperate with the above requirements. See G&E Order, D(18). We also request that participants wear **face coverings/masks**, unless unable to do so.